

Call for Applications

Function:	The Journey Climate Innovation Summer School – Designer and Facilitator
Length of contracts:	2.5 weeks (spread over a 6 month period)
Reporting to:	Climate-KIC and Climate-KIC Journey Lead
Key working relationships:	Co- facilitators, Climate-KIC Journey team, Journey coaches, Climate-KIC partners (managers at locations and their network)
Payment:	€5.000 Gross per contract Option to take on two events also possible, can be discussed on request.

In addition, Climate-KIC will cover: Accommodation, breakfast and lunch, during the in residence days. Travel and accommodation for the first meeting in February only.

Costs held by the facilitator: All travel and expenses incurred for the coach training days, travel to and from the Journey, and subsistence whilst on the Journey.

Apply by: Midday on 2nd February 2020

Summary of the post:

Climate-KIC is one of the Knowledge and Innovation Communities (KICs) designated by the European Institute of Innovation and Technology (EIT) as key drivers of European excellence, innovation and growth.

The Journey is a 4-week full-time residential summer school on systems innovation, networks, and climate leadership development. Each Journey runs through 3 locations across Europe and multiple Journeys run in parallel in July and August. Participants are a mixture of master's and PhD students as well as young professionals, from a range of disciplines and backgrounds. For more details, please see website: <http://journey.climate-kic.org/>

In 2020 Climate-KIC will host 2 Journey culminations, where 200 participants will come together in Hamburg (end of July) and Budapest (end of August).

A maximum of 4 facilitators will be hired to design and deliver these events (2 per location)

Candidates must be experienced facilitators, motivated, energetic, available for the time periods specified as well as preparatory sessions in advance and interested in the EU context of climate change, personal development, and innovation.

Role:

Design and delivery of a systems innovation culmination event for 200 people.

- Design the event in collaboration with the Journey team, other facilitators and the local hosting partners
- Deliver the event in residence at either Hamburg or Budapest (including set up and debrief)
- Debrief from the event (directly after, last days in Hamburg / Budapest)

The event itself takes approx. 3 days and aims to:

- Bring together 200 people who have been on a 3 week Journey developing local and European systems solutions
- Connect and synergise the people and their solutions
- Enable the creation of an overarching systems transformation strategy taking into account the work of all
- Enable the creation of a first action piece resulting from this strategy
- Support participants in taking this action forward (eg. Delivering a public engagement piece, or creating an artwork, or presenting a concept to ministers.)

The event has never run before in this format, we are seeking strong facilitators who can shape the event and deliver it. There is a very high expectation that Journey participants are exceptional people with high capacity to be change leaders in the future. The output of the final event must reflect this talent and energy.

Provided by the host location

- Event spaces and rooms
- Resources (post its, flip charts, beamers, etc.)
- Local knowledge and resources, including human capital

Provided by Climate-KIC Journey team

- Training on the Journey pedagogy, methodologies, and learning outcomes
- Final approval of the event and its design
- Support as needed

Availability:

- 1 day design and development with other facilitators and location hosts, **24th March** (Attendance is mandatory, location TBC)
- 2 days' further programme development: **25th and 26th March** - (Attendance is mandatory, location TBC)
- 5 days equiv. remote design and development
- One week in residence: Arrival on the **19th July (Hamburg) or 23rd Aug (Budapest)** in preparation for a full working week starting on the 20th July or 24th August respectively. (Departure on 25th July or 29th Aug)

There is the option to facilitate at both culmination events, this can be discussed on application.

Key roles and responsibilities:

- Attendance at the design days
- Design and preparation with co-facilitators, Journey managers and location hosts prior to the Journey
- Facilitating and delivering the Journey culmination events
- Debriefing and knowledge capture

Knowledge, skills and experience (Essential):

- Professional facilitator (3yrs min experience)
- Trained and experienced in facilitation design
- Good knowledge of, and ability to, facilitate and support various methods of team development/dynamics
- Good knowledge of, and ability to, support and develop individuals (within a group context) in leadership and/or change making.
- Understanding and awareness of systems innovation methodologies
- Confidence to work in scientific and technological field
- Leading, energising and motivating a groups of 200 participants from diverse cultural and academic backgrounds

- Supporting the development of others
- Proficient level of English (C2 equivalent)
- Understanding of (or a personal engagement with and passion for) climate change adaptation and mitigation
- Ability to collaborate closely with a team

Other Duties

- To maintain safe workplace practice and procedures in accordance with the requirements of Health and Safety legislation, as delegated by local Journey Manager
- Any other duties commensurate with the grade of the post as directed by line manager / supervisor

Please be aware that all coaches must have the appropriate insurance and indemnity cover prior to taking up the Journey coaching role.

Job descriptions cannot be exhaustive and the post-holder may be required to undertake other duties, which are broadly in line with the above key responsibilities.

Application Procedure

Submit the following to journey@climate-kic.org by **Midday on 2nd February 2020**

All documents must be in English.

- **CV** (maximum 2 pages)
- **Letter of motivation** (maximum 1 page) outlining your suitability for the role, and highlighting relevant experience to support your application.
- **Event plan** (maximum 1 page) outlining your vision for the culmination event. This can be diagrammatic, and is expected to be a collection of thoughts, it does not need to be a full formed plan.

Clearly state a preference for July or August to undertake your in-residence period in your application email, and in your letter of motivation. There is also the possibility to facilitate both events.

For shortlisted applicants, interviews will be held by Skype and are scheduled to take place in the week commencing 17th – 21st of February 2020.

Climate-KIC values diversity and welcomes applications from all suitably qualified candidates regardless of age, gender, race, disability, sexual orientation, religion or ethnic background.